

HOTEL ROOM BILLING FORM

School District: _____

34th Commissioner's Academic Challenge - April 11 - 13, 2019

Districts are responsible for reserving rooms at the hotel by **March 8, 2019**.

Use this table to calculate your costs.

A credit card *is required* to guarantee room reservations. Credit cards will not be charged until date of check-in.

If paying by check, phone Disney reservations at 407-939-4686. Mail the check along **with** a copy of your district or school tax exempt form by **March 8** to: **WDW Group Reservations PO Box 10123 Lake Buena Vista, FL 32830**

Please include your reservation number on the check.

Cancellation Policy - Any rooms must be canceled at least 5 or more days prior to the reservation. *Inside 5 days, one (1) room night will be charged to the credit card on file.*

Place the adult or coach name on the reservation for each room. All student names are required and are listed as in-room guests.

Any TBA student names must be filled in at least 21 days prior to your check-in dates (March 30).

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|---|----------|----------|----------------------|
| Line 1: Number of rooms Wednesday, April 10 | <u>0</u> | \$289.00 | <u>\$0.00</u> |
| Line 2: Number of rooms Thursday, April 11* | <u>0</u> | \$289.00 | <u>0.00</u> |
| Line 3: Number of rooms Friday, April 12* | <u>0</u> | \$289.00 | <u>0.00</u> |
| Line 4: Number of rooms Saturday, April 13* | <u>0</u> | \$289.00 | <u>0.00</u> |
| Line 5: Total due hotel | | | <u>\$0.00</u> |