

## HOTEL ROOM BILLING FORM

School District: \_\_\_\_\_

### 36<sup>th</sup> Commissioner's Academic Challenge – April 21 - 23, 2023

Districts are responsible for reserving rooms at the hotel by March 30, 2023.

Use this link to access the resort's online reservation system.

<https://www.omnihotels.com/hotels/orlando-championsgate/meetings/2023-commissioners-academic-challenge-04172023>

A credit card is **required to confirm** room reservations. Credit cards **will be charged** for a one night non-refundable deposit prior to check in.

Attendees can also call the resort reservation team at **800THEOMNI (800-843-6664)** and reference the group name (Commissioner's Academic Challenge) to book.

If paying by check, Mail the check along **with** a copy of your **district or school tax exempt form by March 30, 2023** to: **Omni Orlando Resort at ChampionsGate 1500 Masters Blvd. ChampionsGate, FL 33896 Attn: Accounts Receivable**

Please include your reservation and/or invoice number on the check.

Cancellation Policy – one (1) room night will be charged to the credit card on file if any reservation is canceled

In the Comment Box on the "Confirm Your Stay" page of the online reservation link, list the adult or coach name as well as the additional student names as guests.

Use this table to calculate your costs.

Line 1: Number of rooms Friday, April 21*	<u>0</u>	\$242.00	<u>\$0.00</u>
Line 2: Number of rooms Saturday, April 22*	<u>0</u>	\$242.00	<u>0.00</u>
Line 3: Number of rooms Sunday, April 23*	<u>0</u>	\$242.00	<u>0.00</u>
<b>Line 5: Total due hotel</b>			<b><u>\$0.00</u></b>